

SAB MINUTES

St. Thomas More Catholic School

Date | time 10/24/2017 7:00 PM | Meeting called to order by SAB

In Attendance

Attending: Darrell Fulford, Christian Fellner, Barbara Aluise, Patti Wagner, , Noelle Garstka, Charlotte Gage, Kathleen Weeks, Jim Murray, Fr. Scott McCue, Laurena Ibarra, Carol Hazard, Carlos Lima

Absent: Dan Bruxvoort

Meeting led by Kathleen Weeks. Opening prayer by Darrell Fulford

Attendees introduced to new attendees.

Minutes taken by Mike Throm

Approval of Minutes

September Draft minutes attached with corrections.

Fr. Scott's Report

Furthering our mission status:

- Leadership phase over
- Reached out to all major bodies of the parish
- Currently at \$846K in pledges, expecting a major gift to bring that to about \$920K
- Costs for renovations are estimated at \$2.5M. Goal for initial funds is \$1.1M
- Will wrap up fundraising by January before Diocesan Appeal
- Carlos Lima making progress with architect and industrial engineer
 - Plans well received by town with initial discussion
 - Light rail expected to run in front of south campus by 2022 or 2023

Principal's Report

Enrollment

- Enrollment at 364
- Post cards being sent to Durham, Orange, and Chatham county families regarding open house.
- Nov 6th will be Pre-K and K open house
- Middle School open house will be January 4th for 3rd, 4th, and 5th grade parents for current and new families.
- Open house Catholic Schools Week as well.

- Mr. Fulford spoke at all masses this weekend. Emphasized that the parish families are an important component to the school. We need you. Come see the school.

Faith and Community

- To help build community
 - There will be a pumpkin decorating contest for each class. Each grade will have a winner.
 - Students will dress-up at school for Halloween
 - November there will be a family thanksgiving feast catered by the Rudd family.
 - Our lady of Guadalupe Celebration will be celebrated at the school mass.
 - Trying to get Aztec dancers to participate as well.
 - Open to all students to participate in celebration

Academics

- Iowa tests completed. Awaiting results
- iReady assessment tool for ELA and Math under implementation phase.
- Grades coming out for Quarter 1
 - Will be Principal's list for All A's and Honor Roll for A's and B's

Finance Report

Mr. Fellner discussed the school finances.

- Enrollment is lower than budgeted.
- Parishioner Full Equivalent Enrollment is at 340
- Currently at 88% of revenue and 90% of expenses. Project a \$90K deficit. Mr. Lima added that expenses were managed last year and he expects the same or similar result producing a lower than expected deficit.
- Need an additional 11 or 12 students to balance budget.
- Cash flow is manageable if watching expenses

PK3 & 4 discussion

- Will be a separate revenue/expense center from school
- Accreditation will be through the Diocese of Raleigh
- Day to day guidance from the school, with oversight as well from the Diocese

Home School Association - HSA

- Pasta night a success
- Mother & Son Bowling night returning in November
- HSA coordinating the Thanksgiving Feast at the school. Rudino's catering. Details regarding how many served at time being worked out. SAB invited to dine.
- Auction and Raffle ongoing.
 - Selling raffle tickets at mass
 - Darrel and Carlos offered to sell tickets at the school and parish offices respectively.

HSA needs guidance with spending initiatives. Would prefer to spend funds on main campus. Options below will require further planning and will be discussed at next SAB meeting. Options under consideration are:

- Covered sidewalks between elementary, music/art, and middle school buildings, along with behind the church
- Updating the kitchen. Still to be decided is what kind of kitchen it will be: catering or full. Strong inclination to retain it as a catering kitchen.
- Update remaining classroom floors and cabinets
- 1 to 1 laptop program

Enrollment Management - EMT

No report this meeting.

General Discussion

Think about HSA initiatives above for next meeting.

Next Meeting

November 28, 7-8:30 in the media center.