

**Student  
needing Support  
is referred by**

- \*Teacher(s)
- \*or Parent(s)

Parent(s) request conference  
with classroom teacher  
and/or  
Classroom Teacher notify  
parent(s) to express concern

School-based Team meets

- \*to discuss area(s) of concern and
- \*to develop general goal statements
- \*to collect data, observe

**School-based Team:**

- \*teacher(s)
- \*resource
- \*administration (as needed)

Student team meets

- \*to solidify goals and
- \*create action steps (interventions) towards reaching those goals;
- a checkpoint date is set

**Student Team:**

- \*teacher(s)
- \*resource
- \*parent(s)
- \*administration (as needed)

At the checkpoint meeting, the Student Team reaches one of three conclusions

Initial interventions updated; new checkpoint date is set

Initial interventions are successful; no further action required

Initial interventions were unsuccessful; more information is necessary to serve this student's needs

